



## TOWN OF WAINWRIGHT

**Policy Number:** 2013-03

**Date of Issue:** January 22<sup>nd</sup>, 2013

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**Motion Number:** 2013-30

**Policy Subject/Title:** RELOCATING BUILDINGS WITHIN TOWN LIMITS

**Signature of Approval by Authorized Personnel:**

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Ray Poulin, CAO

**Supersedes:** September 21<sup>st</sup>, 1993  
Date of Last Update

Motion #1993-359  
Title & No. of Previous Policy if Applicable

### POLICY STATEMENT:

This policy applies to buildings being moved into Town and from one part of Town to another.

### PROCEDURES:

#### GENERAL REQUIREMENTS

1. Applications for all principle and accessory buildings that require a development permit shall be referred to the Municipal Planning Commission (MPC) for approval.
2. Subject buildings shall be compatible with the neighborhoods in which they are proposed to be located. No relocations will be permitted in new subdivisions.
3. All owners of properties with 150 feet of the subject property will be notified by mail of the application and invited to submit a letter of objection, if any, to be considered at the MPC meeting where the application will be presented.

#### SPECIFIC REQUIREMENTS (to be submitted with the application)

1. Detailed site plan.
2. Photographs that adequately show all relevant aspects of the building.

3. Plans of any proposed alterations or additions.
4. External finishing details.
5. Applicable application fees as follows:

Standard MPC (as per current policy)	\$200.00
Standard Development Permit (as per current policy)	\$100.00
Administration Fee	\$ 50.00

#### POSSIBLE CONDITIONS

The MPC, in approving an application, may place conditions on the development permit as they see fit. Some of these conditions may include:

1. Require the exterior of the building to be refinished giving a new appearance to the buildings. This may include the roof.
2. Establish a time limit to complete the required work, typically one year.
3. Requiring a deposit to ensure compliance of the conditions and deadlines, typically \$1,000.00.