



Policy Number: 2023 – 10

Date of Issue: May 16, 2023

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Motion Number: 2023 – 162

Policy Subject/Title: CEMETERY FEE STRUCTURE

Signature of Approval by Authorized Personnel:


Karrie A. Gau, CAO

Supersedes: October 16, 2018
Date of Last Update

Policy #2018-21 Motion #2018-302
Title & No. of Previous Policy if Applicable

POLICY STATEMENT:

The purpose of this policy is to provide for a fee structure for the sale of cemetery plots and columbarium niches, the opening and closing of graves and columbarium niches, as well as for the application of monument permits.

PROCEDURES:

That effective July 1, 2023 the fees be as follows:

<u>PLOT</u>	<u>SIZE</u>	<u>PRICE</u>
Single lot without monument foundation	5' x 10'	\$600.00 plus GST
Single lot for Military as defined in the War Veterans Allowance Act (Field of Honour)	5' x 10'	\$325.00 plus GST
Single lot with monument foundation	5' x 10'	\$750.00 plus GST
Lot for cremated remains	5' x 2'	\$325.00 plus GST
Lot for Military cremated remains	5' x 2'	\$185.00 plus GST

OPENING and CLOSING GRAVES

Summer weekdays	\$570.00 plus GST
Summer weekends	\$725.00 plus GST
Winter weekdays	\$755.00 plus GST
Winter weekends	\$890.00 plus GST

Cremated remains opening and closing is one-half (1/2) of the appropriate rate.

COLUMBARIUM

Niche \$1,500.00 plus GST
(Two standard sized urns can be inurned in one niche. Includes first engraving. First opening/closing is included.)

Second opening/closing of niche \$100.00 plus GST

Additional engraving for second urn \$250.00 plus GST
(entire 2nd engraving)

At later date \$50.00 plus GST
(DOD engraving only)

MONUMENT PERMITS

Monument permits \$25.00

Applicants are required to submit a Monument Permit Application with the applicable fee to be approved by the office per the Cemetery Bylaw Part 6.

REVIEW CYCLE

This policy will be reviewed every two (2) years.

Important References to the Cemetery Bylaw

1. Part 6, Clause 45: Maximum 2 inscriptions of the same font and same generic inscription options.
2. Part 6, Clause 39: Only one monument is allowed in a regular sized plot.
3. Part 5, Clauses 22 and 23: Internment burial/plot amounts:
 - 1 regular plot – fits 2 full caskets
 - 1 regular plot – fits 5 cremations
 - 1 regular plot – fits 1 casket, 2 cremations. Casket must be lowest/first.