



Policy Number: 2026 – 01

Date of Issue: January 20, 2026

Page: 1 of 3

Motion Number: 2026 – 16

Policy Subject/Title: CEMETERY FEES

Signature of Approval by Authorized Personnel:


Karrie A. Gau, CAO

Supersedes: May 16, 2023

Date of Last Update

Policy 2023 – 10 Motion #2023 – 162

Title & No. of Previous Policy if Applicable

POLICY STATEMENT:

The purpose of this policy is to provide a fee structure for the sale of cemetery plots and columbarium niches, the opening and closing of graves and columbarium niches, as well as the application of monument permits.

PROCEDURES:

That effective May 1, 2026 the fees be as follows:

All rates are subject to GST unless otherwise indicated.

<u>PLOT</u>	<u>SIZE</u>	<u>PRICE</u>
Single lot without monument foundation	5' x 10'	\$625.00
Single lot for Military as defined in the War Veterans Allowance Act (Field of Honour)	5' x 10'	\$350.00
Single lot with monument foundation	5' x 10'	\$775.00
Lot for cremated remains	5' x 2'	\$350.00
Lot for Military cremated remains	5' x 2'	\$210.00

OPENING and CLOSING GRAVES

Summer weekdays	\$595.00
Summer weekends	\$750.00
Winter weekdays	\$780.00
Winter weekends	\$915.00

Cremated remains opening and closing is one-half (1/2) of the appropriate rate.

COLUMBARIUM

Niche	\$1,525.00
-------	------------

(Two standard sized urns can be inurned in one niche. Includes first engraving. First opening/closing is included.)

Second opening/closing of niche	\$100.00
---------------------------------	----------

Additional engraving for second urn	\$250.00 (entire 2 nd engraving)
-------------------------------------	--

At later date	\$50.00 (DOD engraving only)
---------------	---------------------------------

MISCELLANEOUS FEES

Monument permits	\$35.00
------------------	---------

Applicants are required to submit a Monument Permit Application with the applicable fee to be approved by the office per the Cemetery Bylaw Part 6.

Runner installation	\$200.00
---------------------	----------

This fee applies to any customer requesting the installation of a monument base by the Town of Wainwright in any area of the cemetery where a runner has not already been installed.

Administration fee	40% of original plot purchase price
--------------------	-------------------------------------

This fee applies when a Rights Holder or Executor/Executrix requests to return a plot to the Town of Wainwright. Refunds are issued only under special circumstances and are limited to the original purchase price less administration fee.

REVIEW CYCLE

This policy will be reviewed every two (2) years.

Important References to the Cemetery Bylaw

1. Part 6, Clause 45: Maximum 2 inscriptions of the same font and same generic inscription options.
2. Part 6, Clause 39: Only one monument is allowed in a regular sized plot.
3. Part 5, Clauses 22 and 23: Interment burial/plot amounts:
 - 1 regular plot – fits 2 full caskets
 - 1 regular plot – fits 5 cremations
 - 1 regular plot – fits 1 casket, 2 cremations. Casket must be lowest/first.