

TOWN OF WAINWRIGHT BYLAW 2021 - 18

A Bylaw of the Town of Wainwright in the Province of Alberta to establish the Municipal Planning Commission of the Town of Wainwright.

WHEREAS the Municipal Government Act, Revised Statutes of Alberta 2000, Chapter M-26 provides that a Council of a municipality has the power to enact for the enforcement of bylaws;

NOW THEREFORE the Council of the Town of Wainwright in the Province of Alberta duly assembled enacts as follows:

NAME

1. This bylaw may be cited as the "Municipal Planning Commission Bylaw".

DEFINITIONS

2. In this bylaw:
 - a) "Act" means the Municipal Government Act, RSA 2000, Chapter M-26, as amended.
 - b) "Commission" means the Municipal Planning Commission as established by this bylaw.
 - c) "Council" means the Municipal Council of the Town of Wainwright.
 - d) "Development Authority" means a Development Authority established pursuant to the MGA to exercise development powers and duties on behalf of the Town.
 - e) "Land Use Bylaw" means a bylaw of the Town of Wainwright adopted as a land use bylaw pursuant to the Act or the former Act.
 - f) "Regulations" means the Regulations passed pursuant to the Municipal Government Act, RSA 2000, as amended.
 - g) "Town" means the Town of Wainwright.

GENERAL RULES OF THE COMMISSION

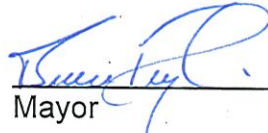
3. THAT The Municipal Planning Commission of the Town of Wainwright is hereby established.
4. THAT The Commission shall consist of seven (7) members appointed annually by resolution of the Council.
5. Any vacancies caused by the death, retirement or resignation of a member may be filled by resolution of the Council.
6. **Term of Office:**
 - a) Each member shall be appointed for a one-year term, and shall be eligible to be re-appointed. Council may revoke an appointment to the Commission at any time by way of motion.

- b) Upon ceasing to be a member of Council, a person shall no longer be eligible to be a member of the Commission.
7. THAT the Commission shall elect a Chairman and Vice-Chairman from its members.
 8. THAT In the absence of the Chairperson and the Vice-Chairperson, one of the other members of the Commission shall be elected to preside.
 9. THAT a simple majority of the members of the Commission shall constitute a quorum for the making of all decisions and for doing any action required or permitted to be done by the Chairman.
 10. THAT the decision of the majority of the members present at a meeting duly convened shall be deemed to be the decision of the whole Commission.
 11. THAT the Commission may make rules as are necessary for the conduct of its meetings and its business that are consistent with the Municipal Development Plan, Land Use By-Law, and the Municipal Government Act.
 12. THAT the Secretary of the Commission shall be appointed by the Chief Administrative Officer of the Town of Wainwright.
 13. THAT The position of designated officer for the limited purpose of carrying out the function of the Secretary to the Commission is hereby established ("Commission Secretary").
 14. THAT the Commission Secretary shall be:
 - 14.1. The Development Officer as established in Section 3 of the Town's Development Authority Bylaw.
 - 14.2. In the absence of the Town's Development Officer, the Town's Municipal Administrator or his appointee, whose powers, duties and functions would be the same as those of the Development Officer.
 - 14.3. The Commission Secretary shall not be a member of the Commission.
 - 14.4. The Commission Secretary shall have responsibilities and functions including the following:
 - 14.5.1. Makes and keeps a record of the Commission proceedings.
 - 14.5.2. Compiles and provides Agenda and meeting packages to the Commission members.
 - 14.5.3. Signs orders, decisions, approvals, notices, and other items given by the Commission on its behalf.
 - 14.5.4. Carries out other duties as directed by the Commission.
 15. THAT the Commission shall advise and assist Council with regard to the planning of functional, safe and economical development within


the Town and shall seek to ensure that any proposed development is in accordance with the purpose, scope or intent of the Land Use Bylaw, Municipal Development Plan and any relevant statutory plan adopted by Council.

16. THAT the Commission is hereby authorized and assigned by the Council to assist the Development Officer when required, and if requested by the Development Officer, to consider and decide on applications for development permits in the manner prescribed in the Land Use Bylaw.
17. THAT the Commission is hereby authorized and assigned by the Council to act as subdivision authority for the Town of Wainwright as provided by Bylaw 95-17, the Subdivision Authority Bylaw.
18. THAT the Commission may make its orders, decisions, development permits and approvals and issue notices with or without conditions.
19. THAT the fees associated with the holding of meetings and the conducting of business of the Commission may be set by Council resolution from time to time.
20. THAT Bylaw 95-15 is hereby repealed.
21. THAT this Bylaw comes into effect on the date of the third and final reading.

READ a first time this 7th day of December, 2021.

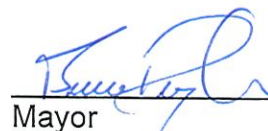


Mayor




Chief Administrative Officer

READ a second time this 7th day of December, 2021.

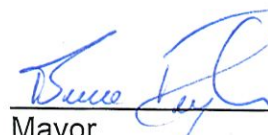


Mayor

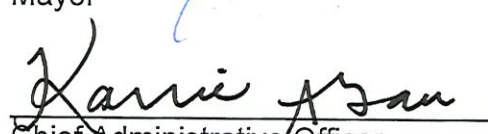


Chief Administrative Officer

READ a third time and passed this 7th day of December, 2021.



Mayor



Chief Administrative Officer