

MUNICIPAL REGULATIONS FOR ESTABLISHING A BUSINESS IN WAINWRIGHT (WITHIN TOWN LIMITS)

INTRODUCTION

Unless specifically exempted, anyone conducting business within the Town of Wainwright is required to hold a valid business license. License applications are submitted to the town office (1018 - 2nd Ave. Wainwright AB T9W 1R1 780-842-3381) and usually are processed the same day. The Licensing Officer is the approving authority for business licenses.

ZONING

The Land Use Bylaw regulates land uses (including business activities), providing different districts for different land uses. The following is a general summary of the districts and the businesses that are permitted or discretionary:

<u>District</u>	<u>Permitted Uses</u>	<u>Discretionary Uses</u>
C1 Central Commercial	Food service Lounges Bakeries Offices Personal service shops Laundromats Retail stores Hotels/motels	Funeral homes Indoor recreation/entertainment Child care facilities Apartments
C2 Secondary Commercial	All permitted uses in C1 district Funeral homes Indoor recreation/entertainment Contractor services Building supplies Sale or rental of automobiles Warehouse storage	Service/gas station Wholesale warehouse Child care facilities Apartments
C3 Highway Commercial	Hotels/motels Food service Lounges Automotive sales & service Farm machinery sales & service Service stations	Other uses dependent on highway traffic
M	Contractor Services Building supplies Automotive sales & service Warehouses Offices Light industrial uses	Heavy industrial uses

Residential - a business operating in any residential district is classed as a home occupation and is subject to the regulations of the Land Use Bylaw.

- permitted use businesses may be approved without a development permit (assuming minor or no construction is required)
- discretionary use businesses may require special approval
- if new construction or major renovation is to be undertaken, appropriate permits will be required

FEES

Fees required for business licenses are as follows: (G.S.T. exempt)

Commercial or industrial location:	\$100.00/year
Home Occupation:	\$150.00/year
Businesses located outside of Town limits:	\$200.00/year

If a business license is purchased on or after July 1st of any given year, for a business that did not hold and was not required to hold a business license in the previous calendar year, the fee for that year is as follows:

Commercial or industrial location	\$ 50.00
Home Occupation	\$ 75.00
Business located outside of Town limits	\$100.00

- each license is valid to December 31st of the year of issue, after which it must be renewed.

Business Tax

Wainwright does **not** have a business tax

PROVINCIAL LICENSE

Certain types of businesses also require a provincial license issued by Alberta Municipal Affairs, Housing & Consumer Affairs. A Town license will not be issued until the business obtains the required Provincial license. A summary of businesses that require a Provincial license is as follows:

Auction	Employment Agencies
Automotive dealers/repairs	Fund Raising Business
Cemetery or Crematory	Pre-arranged Funeral
Collection Agency	Prepaid Contractor
Direct marketing Natural Gas	Retail Home Sales
Direct Seller	

For further information contact Housing & Consumer Affairs (780)427-4088. If called from within Alberta, call toll free 310-0000.