



TOWN OF WAINWRIGHT

Policy Number: 2001-01

Date of Issue: January 16th, 2001

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Motion Number: 2001-18

Policy Subject/Title: ANIMAL POUND OPERATION

Signature of Approval by Authorized Personnel: _____

Ray Poulin, CAO

Supersedes: June 17th, 1997
June 15th, 1997
Date of Last Update

Motion #97-229 Animal Pound Operation
Motion #97-261 Amendment
Title & No. of Previous Policy if Applicable

POLICY STATEMENT:

The purpose of this policy is to provide a procedure for the acceptance and release/disposal of animals in the Town pound.

PROCEDURES:

ACCEPTANCE OF ANIMALS

1. Only animals found within the Towns limits will be accepted into the pound.
2. Dogs will be accepted when brought in by the Animal Control Officer or by a member of the RCMP or public when found to be at large.
3. Dogs taken in by members of the public out of concern for the well being of the dog will only be accepted during regular office hours.
4. Cats will only be accepted during regular office hours and only if they are stray or abandoned. Members of the public must bring cats in themselves.
5. Other animals will be accepted upon discretion of the Animal Control Officer or the Development Officer or his delegate.

PROCESSING OF ANIMALS

1. Upon an animal entering the pound, the owner, if ascertainable, shall be attempted to be contacted to inform them that their animal is in the pound and that it can be picked up by reporting to the Town Office during regular office

hours.

2. In order for an owner to obtain release of an impounded animal, all outstanding fees including, impound, boarding and dog license must be paid.
3. Animals will be held for a minimum of 3 working days after which, if an animal remains unclaimed, it will be offered for adoption except that animals deemed by the Development Officer or his delegate to be unadoptable will be destroyed.
4. Adoptable animals will be held for a minimum of 5 working days from the date of impoundment after which, if the animal is not adopted, it will be destroyed.
5. Animals to be destroyed will be done so by lethal injection by qualified personnel.
6. In order to adopt a dog, the prospective owner must first buy a dog license for the dog it is to be kept inside the Town limits.